



Lake of Bays Township Public Library Board

1014 Dwight Beach Rd., Dwight, ON PoA 1H0
Tel./Fax: 705-635-3319

Discover / Connect / Inspire
MINUTES – SEPTEMBER 26, 2022 – 9:30 a.m.

LAKE OF BAYS COMMUNITY CENTRE

PRESENT: Cathy Fairbairn, Cathy Hurst, Rod McLean, John Nemeth, Jennifer Pearson, Cathy Vancleave, Edith Warr

REGRETS: Michael Peppard, Mary Lois Rennie, David Walker

CALL TO ORDER: 9:30 a.m. by Cathy Hurst

CONFLICT OF INTEREST DECLARATION:

APPROVAL OF AGENDA: Motion to approve made by Cathy Vancleave seconded by Edith Warr

EQUITY IN CHILDREN'S PUBLISHING: VIEWED THROUGH A LENS FOR THE LIBRARY

Presentation by Lizann Brunskill, Baysville Branch Manager

- Lizann Brunskill attended a series put on by Turner Consulting Group to assist individuals to begin or move forward on a journey of learning about issues relating to equity in children's publishing
- Books can combat inequity messages by showing children in positions of success, coping strategies and allowing children to see themselves reflected with respect and possibilities
- Libraries can ensure that these materials are available, displayed, featured in programs, and suggested during readers' advisory interactions.

MINUTES OF LAST MEETING: Motion to approve Minutes of August 29, 2022 meeting made by Rod McLean seconded by Cathy Vancleave. Carried

BUSINESS ARISING:

TREASURER'S REPORT:

Financial Statements prepared for the nine Months Ending September 23, 2022.

Revenue under budget, Connectivity Grant & Interlibrary Rebate has been received, Provincial Operating grants still to be received.

Payroll expenses slightly under budget for Dwight and Baysville. Actual expenses only until mid-September 2022 while full year budget is prorated over nine complete months.

Computer services under budget, to date expenses reflect annual software fee and connectivity charges.

Facilities salaries under budget, actual expenses only until mid-September 2022 while full year budget is prorated over nine complete months. Heating expenses over budget due to rising costs.

Nothing unusual, all items on target.

Motion to accept Treasurer's Report made by Edith Warr seconded by Rod McLean

CEO'S REPORT:

Goal: Dwight Branch Expansion

- Moving forward - now a community hub project, not just more space for the library. Update by committee Chair later in meeting.

Goal: Community Diversity & Inclusion

- The Baysville Branch is supporting a community initiated "Cultural Diversity and Awareness Workshop" series by taking registrations for them and helping to spread the word. This will be held upstairs in the Community Centre Tues Nov 22, 29, Dec 6, 13 at 6:30pm to 9:00pm. Led by Denyse Kelly (Metis and Anishhinaabe) and Mi-Shell Jenson (registered nurse and therapist from the Uryanchai tribe in Siberia). It's organized by all the church denominations in Baysville. *Workshop set up and supported by all Baysville churches*

Goal: Technology & Communication

- Installation of Fiber internet was completed by Bell on September 20th in Baysville... YAY!!! *This completes one of the goals identified in the Strategic Plan*
- We are still working with Brendish Computers to configure the inside technology to give us maximum speed.

Goal: Board Development

- First draft of the Board Legacy document completed by Jennifer. After some edits it will come to the October meeting.

News

- Board members attended the Dwight Market 3 weeks and talked to many people about the library, its services and upcoming Board applications.
- CF attended regular OPLG, Council, Management, Building Strategy, Building Fundraising and Muskoka Libraries meetings.
- CF was co-auditor for the re-accreditation of Bruce County Library and its 17 branches along with staff from OLS. It took most of 2 days but was very valuable as a learning opportunity.

Baysville Friends

- The blanket raffle was sold out so a great success
- Several themed silent auction baskets were auctioned off • The Friends had a booth at the Baysville Arts & Crafts festival

Dwight Friends

- Friends held their Annual Trivia game and had 15 tables of 6 players. People were happy to be back playing and supporting the library.

Statistical Reporting: See attached

Motion to accept CEO's Report made by Rod McLean and seconded by John Nemeth. Carried.

BUILDING STRATEGY COMMITTEE UPDATE

- Presentation to Township Council on September 13th by John Nemeth and Cathy Hurst on Community Hub Project
- Presented summary of project phases and status:
 - Phase 1 - History and Consultations; Completed
 - Phase 2 - Request for Quotes - Concepts and Artistic Renditions; Completed
 - Phase 3 Request for Proposals – Detailed Design to Building Permit; For Fall 2022, Funded
 - Phase 4 – Tender for Construction and Buildout; For Spring 2023, Funding to be secured
- Site Plan, Conceptual Floor plan and Artistic Renditions from all sides of proposed design presented
- Generated considerable discussion on concept of community hub and what should be included.
- Resolution passed by Council acknowledging and supporting the development of a community hub facility physically joining the existing library with the existing Dwight Community Centre structure for the benefit of the community; authorizing the Library Board to issue a Request for proposals for the detailed design of the modified structure in Fall 2022 to achieve a shovel ready design that meets all necessary approvals and permits and confirming the Township will participate with the Library Board to prepare and submit funding applications to federal, provincial and agency organizations for purpose of project management and construction of final design
- Next step to meet for further discussion; project evolving to fully examine what is a community hub and need to develop a comprehensive vision for the project

BOARD FUND RAISING COMMITTEE

- Met September 1st, 15th and 20th, progressing with online auction planning
- Weekly meetings for duration of auction
- Donors contacted, very positive response from last year's donors, most donating again this year, positive response from new potential donors
- Target for all items to be in library by September 30th to allow photography and upload to GalaBid site

- Banner will be created this week to announce upcoming auction on all social media sites

DECISION/DISCUSSION ITEMS

FUTURE AGENDA ITEM:

MOTION TO ADJOURN: Proposed by Rod McLean at 11:23 am